

Name of the Position: Assistant Manager - Contracts & Claims

Position Code: WIDCMCH02

Experience: 5 – 8 yrs experience in handling Contracts & Claims matters with a premier Developer/Construction Firm

Qualification: BE / B.Tech (Civil) with Post Graduation from NICMAR preferred

Job Description:

- ▣ To read through all the day to day correspondence and spot non-compliances / items of risks and highlight it to the team leader.
 - ▣ To comply with audit calendar and conduct contractual audits from the prepared check lists.
 - ▣ To prepare contract audit report and follow through till compliance at SPV level.
 - ▣ To create and update risk register for each project.
 - ▣ To assist Team Lead in quantification of claims.
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Please send your resume with the Position Code in the subject line at:
recruitment@lntidpl.com